

**MEETING AGENDA****Somerset County Sanitary District, Inc.****Meeting Description: Somerset County Sanitary Commission – Regular Meeting****Date: July 22, 2010****Location: Somerset County Office Complex  
Room 111  
Princess Anne, MD**

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
1:00	4:00	3			
<b>Persons Attending</b>					
1	C. Larry Tyler, Chairman				
2	D. Maxine Landon, Vice-Chairman				
3	Charles T. Northam, Jr., Secretary-Treasurer				
4	Anthony J. Stockus, Member				
5	Thomas Wilson, Member				
6	Robert C. Street, Jr., Manager				
7	Robin R. Cockey, Attorney				
<b>GENERAL BUSINESS – INFORMATION 1:00</b>					
1	Copy of 6/30/10 Operating Account Financial Report prepared by Starr Mister.				
2	Ltr. 7/2/10 from IWIF re: Workers' Compensation Insurance meeting with employees.				
3	Memo 7/8/10 from LGIT re: Qtr. Ending 6/30/10 Loss Report.				
<b>PRINCESS ANNE SUBDISTRICT – INFORMATION</b>					
1	Progress Meeting minutes for Hawk Lane Well Conversion dated 6/2/10 and 7/7/10.				
2	Copy of ltr. dated 6/24/10 from Davis, Bowen & Friedel, Inc. re: Request for bid extension, Loretto Road Well Project.				
3	Report on Labor Camp connection to sewer system.				
4	Update on Well Agreement with Hickory Place LLC.				
5	Copy of Construction Permit dated 7/1/10 for the Elevated Storage Tank, Princess Anne Expansion Project.				
6	Memo dated 7/28/10 from Barbara Outten re: Acct. 634180000, 12157 Somerset Ave.				

<b>SMITH ISLAND SUBDISTRICT – INFORMATION</b>	
1	Memo dated 6/18/10 from Barbara Outten re: Funding Update for the Ewell WWTP. (Tabled from 6/24/10 meeting)
<b>FAIRMOUNT SUBDISTRICT – INFORMATION</b>	
1	Ltr. 6/25/10 from Secretary Shari T. Wilson re: Fairmount, Rumbley & Frenchtown GAP Permits.
2	Ltr. 7/14/10 to MDE, Water Supply Program re: Submittal of revised renewal of GAP Permit.
<b>GENERAL BUSINESS - ACTION 2:00</b>	
1	Combination Dual Engine Sewer Cleaner Bid Opening 2:00.
	a. Request for proposals dated 6/25/10.
2	Approval of regular and executive session minutes dated 6/10/10 & 6/24/10.
3	Approval of invoices.
4	Approval of plats.
	a. Lot Reconfiguration for Carl L. Dean, 29792 Fairmount Road.
	b. Lot Reconfiguration for Earl Windsor, 26409 Mariners Road
5	Memo from Starr Mister dated 7/14/10 re: Financing for Utility Billing Software.
	a. Approval of Interim Financing for Utility Billing Software.
6	Approval of Resolution to add language to Personnel Policy.
7	Closed Session to review legal matters and personnel.
<b>PRINCESS ANNE SUBDISTRICT ACTION</b>	
1	Austin Cox, Jr. present at 2:00 re: Chase House Estates II.
	a. Ltr. 6/8/10 from Barbara Outten re: Allocation Update and Resident Inspection invoice.
	b. Ltr. 7/8/10 from Austin Cox, Jr.
2	Approval of Temporary Construction Easement and Storm Water Drainage Easement with Wal-Mart for the Princess Anne Expansion R/O Project.
3	Approval of MDE Notice of Intent for the Princess Anne Expansion Project.
4	Ltr. 6/30/10 from Davis Bowen & Friedel, Inc. re: Request for Amendment to Engineering Contract for the Westover Sewer Service Project.
5	Approval to execute contract documents for the Loretto Road Well Project.
6	Ltr. 7/14/10 from Princess Anne Rentals & Mini Storage re: Request for credit, Acct. 633820100.
	a. Copy of Billing history for Acct. 633820100.

<b>SMITH ISLAND SUBDISTRICT ACTION</b>	
1	Approval to proceed with lawsuit against MES for previous operation of Smith Island Wastewater Plants.
2	Approval of invoice dated 2/10/10 from MDE for permit violations occurring in July 2009 - \$3,350.
<b>JACKSONVILLE SUBDISTRICT ACTION</b>	
1	Ltr. 7/18/10 from David & Victoria Lloyd re: Sewer blockage at 4249 Jacksonville Road.
<b>PUBLIC INPUT</b>	